

We use a third party company, Thomas and Company, Inc., to provide employment verifications and copies of pay information.

As a current employee you can print paystubs by using FREDA at the theater.

As a former employee you can verify employment dates, total earnings, and hours for the last pay received for FREE by emailing [verifications@thomas-and-company.com](mailto:verifications@thomas-and-company.com)

**Your request must be in emailed to Thomas and Company and include the following:**

- I was an employee of Cinemark, not an agency or company
- my last 4 digits of your social security number are:
- my date of birth is:
- my name as it appears on my social security card is:
- my contact phone number where I can be reached is:
- my email address is:

**Additional information:**

- Thomas and Company Verifications department is open Monday – Friday during regular business hours and is closed during holidays.
- Please allow three business days for the request to be processed by Thomas and Company.
- Thomas and Company will not send Cinemark a confirmation when a request has been processed.
- Thomas and Company cannot release information over the phone.
- If you want to check the status please contact Thomas and Company directly at [verifications@thomas-and-company.com](mailto:verifications@thomas-and-company.com) or (615) 620-0569.